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THPFC Registration Policy

Applies To: *All THPFC members, players, parents/guardians/caregivers, coaches, volunteers, Board and committee members, staff, contractors, and others participating in or acting on behalf of the Club. This policy applies to THPFC governance, operations, programs, activities, decisions, and the interpretation and enforcement of Club governing documents and applicable soccer regulations and legislation.*

Toronto High Park FC - Registration Policy

The Club will operate a registration system that will create and maintain a database that shall include and solicit as a minimum, the following information on a season by season basis.

- Player's first and last name
- Player's gender
- Player's date of birth
- Player's address
- Parent/Guardian name and address (for players u18 or younger only)
- Team Official/Division Convener/Volunteer's first and last name, gender, DOB, address.

The Club will provide player/team official/administrator data to the OS registration system in accordance with the OS requirements.

The Club will provide competitive team roster data to the OS registration system in accordance with the OS requirements.

The Club will obtain and verify the accuracy of all information within player/team official books.

The Club will register Competitive and Select teams in District Association and/or other OSA sanctioned leagues as required.

Updated Date: July 2026
Approved By: THPFC Board of Directors

Unless the Club de-registers the player at an earlier date, an outdoor player's registration terminates on December 31 of the outdoor registration year; and an indoor player's registration terminates on May 31 of the indoor registration year.

For insurance purposes, no matter that a player is no longer assigned to an outdoor or an indoor team or the player is de-registered, the outdoor player's registration is effective until May 31st of the following year, and the indoor player is effective until December 31st of the following year, for the sole purpose of training.

Fees & Fines

OS Registration fees, transfer fees, reinstatement fees, and any other fees related to referee registration, player registration or team registration shall be established by the OS.

Club Player Registration fees, administration fees, field usage fees, fines or any other fees that may be applicable are established by the Club's Board of Directors.

This policy applies to registration fees paid directly to THPFC either online or in person.

In general full payment of Club's Player Registration Fees are required prior to the player being registered to a program. Payment plan options are available online. Applicants agree to meet the terms of the payment plan and failure to do so could result in removal from the program.

Financial assistance is available for low-income families based on the Statistics Canada Low Income Cut-off published annually. The budget for financial assistance is set by program and approved by the board annually. The amount of fee reductions cannot exceed the funds available by program.

Refunds

All refund requests must be made using the Refund Request Form. Refund requests sent in any other manner will not be processed.

Refunds claims can be made as per the THPFC Refund Policy.

All refunds will be subject to an administration fee, which varies by program.

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THPFC commits to program expenditures once registration numbers are determined. These expenses are not recoverable to the Club if/when a member withdraws. All hard costs incurred for a program are non refundable. This includes, but is not limited to, facilities, uniform and team specific kit, player registration with leagues (Ontario Soccer, Toronto Soccer Association, etc.) and coaching costs.

THPFC shall not be responsible for any monies paid to a team, team coach or team official, and shall not entertain refund requests for any such monies.

THPFC shall not be responsible for any monies raised by teams through sponsorship or fundraising efforts, and shall not entertain refund requests for any such monies.

There is no refund for a player suspended or expelled from the Club or Ontario Soccer for violation of discipline policies or codes of conduct.

Subsequent to accepting a place in a grassroots or competitive program through the registration and payment process, there will be no refund at any point thereafter if a player or parent disagrees with the player's coach, team or tier placement.

The amount of money to be refunded is to be determined in accordance with the Club's Refund Procedure.

Any outstanding debt owing from the player's family will be applied against any potential refund.

The amount of refund may not exceed the registration fees received.

The refund policy is not intended to be used as a hiatus from the program. A player can withdraw from the program, but they cannot 'take a break' with the intention to return to the program. A player who withdraws from a program and then wants to return later in the same season must repay the full refunded amount.

The refund policy is exclusive of the OPDL program.

A female player may register and play on a female team, male team or a mixed team. A male player may register and play on a male team or a mixed team. This rule is binding on all leagues, cup competitions, tournaments and exhibition games under the jurisdiction of Ontario Soccer and all of its member organizations.

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A Transgender Female (MTF) person may register and play on a male team, female team or a mixed team and a Transgender Male (FTM) person may register and play on a male team or a mixed team as outlined in the OS Operational Procedures. This rule is binding on all leagues, cup competitions, tournaments and exhibition games under the jurisdiction of Ontario Soccer and all of its members.

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