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THPFC Conflict of Interest Policy

Applies To: *All THPFC members, players, parents/guardians/caregivers, coaches, volunteers, Board and committee members, staff, contractors, and others participating in or acting on behalf of the Club. This policy applies to THPFC governance, operations, programs, activities, decisions, and the interpretation and enforcement of Club governing documents and applicable soccer regulations and legislation.*

Toronto High Park FC - Conflict of Interest Policy

General

Directors of Toronto High Park FC are bound to act honestly, in good faith and in the best interest of the club, its members, partners and supporters. Consistent with such standards of conduct, conflicts of interest and the appearance of conflicts of interest are to be avoided where possible and acted upon openly and appropriately when encountered.

The basis for a Conflict of Interest Policy is to provide for the “unconditional loyalty” of Directors, which is to keep Toronto High Park FC and its members best interests first in their decision-making. This includes any situation in which Directors have a private or personal interest sufficient to appear to influence the objective exercise of his/her official duties.

Each Director is required upon election to the Board to acknowledge having read the Ontario Soccer Conflict of Interest Policy and to sign the Conflict of Interest Statement which the club will retain.

Directors are responsible for informing the Secretary of the Board of Directors if any circumstances change with respect to conflicts or potential conflicts, and to amend their Conflict of Interest Statement to reflect such change.

Every Director who has, directly or indirectly, any interest, financial or otherwise in any contract or transaction to which the Club is or is to be a party shall declare his/her

interest in such a contract or transaction at the next meeting of the Board. He/she shall at that time disclose the nature and extent of such interest to the extent to which such information is within his/her knowledge or control. The Director shall abstain from voting on the issue in question, and may be required to absent himself/herself from some or all of the meeting at which such subject is considered. Such abstention shall not be considered in quorum determination for the specific issue in question.

The Club will ensure that each Director signs the acknowledgement form required in the Club's Conflict of Interest and Standard of Conduct Policy. Staff and Committee Members will also be required to sign the acknowledgement form for Conflict of Interest and Standard of Conduct Policy.

The Club will ensure that its Conflict of Conduct policy and guidelines are compliant with the Club and Ontario Soccer published rules.

Decision-Making Process when Conflict of Interest is Present

When a potential conflict of interest is relevant to a decision being considered by the Directors and the Executive Committee, the following process shall occur:

1. The interested party shall call it to the attention of the Board.

2. Such a person shall not be allowed to vote on the matter.

3. In some cases, the President can request and have a majority vote by the Board to determine if such person should leave the room and shall not participate in the final deliberation. However, prior to their exiting, questions may be asked of her/him

4. A contract or transaction shall be considered binding if the interest is disclosed and the Board approves, authorizes or ratifies the action in good faith by a majority of directors (not counting the interested board member) at a meeting where a quorum is present.

5. After this action, the official Minutes shall reflect that these requirements have been met.

Updated Date: July 2026
Approved By: THPFC Board of Directors