Job Description
Toronto High Park FC ("THPFC" or "the Club")
Role: U8-U13 Development Coach

I.Overview

The THPFC coach is a part-time employee whose primary objective is to develop players in a fun and challenging environment. Player retention is of the highest importance and coaches should endeavor to provide quality programming to all players.

II. Responsibilities

1.Functional Accountabilities

- ➔ Implement the Club's Philosophy for player development.
- ➔ Hands on organization and management of the team.
- ➔ Ensure TeamSnap is kept up to date (schedule and roster).
- ➔ Timely communication via Teamsnap to parents.
- ➔ Coordinate with team managers/management.
- ➔ Support the Club and co workers positively.
- ➔ Deliver sessions and lead games.
- ➔ Design and analyze sessions.
- ➔ Attend all in-house coach education and training sessions.
- ➔ Complete player feedback forms for each player once per year.
- ➔ Send out program offer letters.
- ➔ Deliver one parent meeting per team per season.
- ➔ Provide opportunities for training and taxi players when possible.

2. Relationship Management

It is vital for you to know the names of all the players you coach and they should all know your name too!

- ➔ Line Manager (Program Coordinator)
- ➔ Parent Manager (volunteer)
- ➔ Colleagues (Fellow coaches, Operational Staff, and Volunteers)
- ➔ Players
- ➔ Parents

3. Reporting
   - ➔ Provide the line manager with bi-weekly updates focusing specifically on improvements that can be made to player development.
   - ➔ Highlight any potential problems to the line manager immediately.

III. Working Conditions

The Coach is assigned their coaching hours by the Club with the majority of the job taking place at soccer fields within the GTA. Any administrative tasks may be completed at home. The coach is not generally expected to visit the Club office except for staff meetings and/or coach education. Standard equipment for training sessions, games, and festivals/tournaments is provided by the Club, as well as Club attire, which is to be worn at all club related functions.

1) Pay

On field coaching starting at $25 per hour based on experience, education and certifications. Administrative tasks: $15 per hour

IV. Direct Reports

The coach will report directly to the appropriate program coordinator below.

- ➔ U9-U12 Girls Development - U9-U12 Girls Coordinator
- ➔ U9-U12 Boys Development - U9-U12 Boys Coordinator

V. Competencies Required

The coach should be punctual, professional, approachable, responsive, passionate, show a strong commitment towards self-improvement, and be able to communicate efficiently to all stakeholders.

VI. Qualifications & Requirements

- ➔ Age-appropriate OS Coaching Certification
- ➔ Respect in Soccer
- ➔ Making Ethical Decisions
- ➔ Making Headway
- ➔ Keeping Girls in Sport
- ➔ Vulnerable Sector Check

Only coaches who are eligible to work in Canada will be considered.