



REFUND REQUEST FORM

THPFC is a non-profit organization. The Club commits to program expenditures once registration numbers are determined. These expenditures are not recoverable to the Club if/when a member withdraws (expenditures include, but are not limited to, credit card fees, staffing, uniform expenditures, player and league fees). THPFC has developed its Refund Policy to allow a reasonable period of time following registration for players to withdraw, while safeguarding the financial stability of the applicable program and the Club.

Player's Last Name:	Player's First Name:	Date of Birth:	Gender:
Name of Program: (e.g. West End United HL, Ball Striking)			
Division: (e.g. U08, U10)	Team Name:		
Method of Payment: (credit card, cash, cheque)			
Reason for Request:			
Withdrawal to due to RELOCATION or INJURY:			
Date of Relocation:	Note: proof of address required	Date of Injury:	Note: medical documentation required
UNIFORMS: All house league uniforms must be returned for a refund to be processed			
Did you receive a uniform?		Date returned to office:	

Parent / Guardian's Name: <i>(refunds are directed only to the original payee)</i>			
Address:			
Postal Code:		Phone #:	
Signature:		Email Address:	

By signing you agree that you have read our Refund Policy posted on our website. A signature is required to process a refund.

FOR OFFICE USE ONLY

Date Received:	Date Removed from Roster:	Team Coach Advised:
Fee Paid: \$	Admin Fee: \$	Amount of Refund: \$
Refund Approval: (print name)	Date of Refund:	Refund Cheque # or Confirmation #: